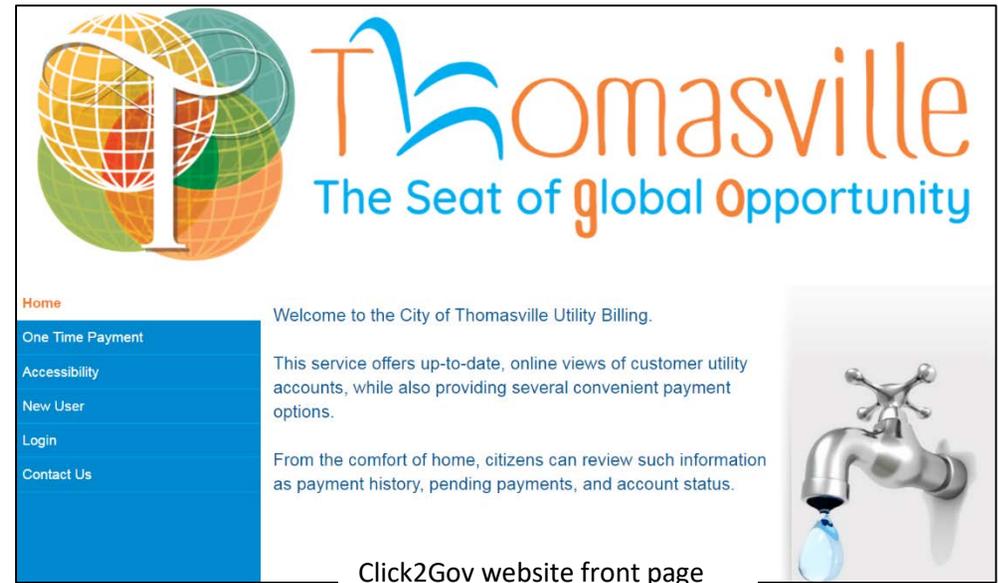


# Guide to pay your Thomasville Utility Bill using one-time payment option

1. Select **One Time Payment** from the left-hand drop down menu.
2. Enter your account number (dash is required)  
Ex. 12345 – 67890
3. Click **PAY**.
4. Your total amount due will be shown. If you want to pay a different amount you may enter it now. **NOTE: If your water has been disconnected due to non-payment, you must call the Utility Billing Dept. at (336) 475-4210, for the appropriate amount due before continuing. The office is open M-F, 8:00 am to 5:00 pm.**



5. Click **CONTINUE**. The following message will appear *"Please wait while you are redirected to the payment processing site. If you are not taken to the site in a few seconds, please click [here](#)."*
6. You will be taken to our third-party billing service, **Paymentus**. Complete the requested information for billing (Remember, there is a non-refundable \$2.95 charge per transaction). You may pay with Debit, Credit, or Echeck/Bank Account.
7. You will receive a confirmation number as proof of payment. If your water has been disconnected a work order will automatically be created for your service to be reconnected. If you pay after business hours your water will be reconnected the next business day.