

BY-LAWS

CITY OF THOMASVILLE CHAIR CITY MULTICULTURAL COMMITTEE

ARTICLE I NAME

The name of this organization shall be the City of Thomasville Chair City Multicultural Committee

ARTICLE II MISSION AND PURPOSE

Section 1.

The mission of this organization shall be to create a self-sustaining organization to honor and celebrate the many cultures in our community.

Section 2.

The purpose of this organization shall be:

1. To create an atmosphere of peace and unity
2. To promote community understanding and respect for ethnic multiculturalism
3. To advocate cultural values represented in the community
4. To promote at least one annual cultural event

ARTICLE III MEMBERSHIP

Membership is open to all persons who are interested in the goals of this organization. Voting members are appointed by the Thomasville City Council. Membership shall run from March 1 to February 28. Volunteers are encouraged to participate in the activities of the Committee but are not voting members and their presence at a meeting shall not count toward a quorum of the Committee.

ARTICLE IV MEETINGS OF THE MEMBERS AND VOTING

Section 1.

The annual meeting of the members for the election of officers and directors and for the transaction of such business as may properly come before the body shall be held during the month of March of each year or as the Committee may designate.

Section 2.

Meetings of the members shall be set by the Committee with an annual calendar provided to all members.

Section 3.

Special meetings of the members may be called by the Chairman of the Committee or by written request of 20% of the members with prior notice of not less than (10) days.

Section 4.

Notice of the annual meeting of the members shall be sent by mail or electronically to all members. Such notice shall specify the place, day and the hour of the meeting, the proposed agenda and the nominations for officers and directors, and in the case of a special meeting, the purpose of the meeting.

Section 5.

Each member is entitled to one vote at all meetings of the members and a majority vote of the members present and voting shall be necessary for the adoption of any matter which comes before the Committee.

Section 6.

Any member or officer who misses three unexcused consecutive Committee meetings or five meetings within a calendar year shall be reported to the City Council.

ARTICLE V COMMITTEE

Section 1.

The affairs of this organization shall be managed by a Committee of nine (9) members who shall be eligible for unlimited terms of three (3) years each. Committee members shall be appointed by the City of Thomasville City Council. Members of the Thomasville City Council or Thomasville City staff shall serve as ex-officio members of the Committee and shall not vote. They are to offer guidance to the Committee.

Section 2.

Members shall be identified and selected through the application process designated by the City of Thomasville but members of the Committee may recommend applicants to the City Council.

Section 3.

In the event of death, resignation or removal of a Committee member, successors shall be named by the City of Thomasville City Council.

Section 4.

In addition to managing the affairs of this organization, the Committee shall exercise such additional powers and assume such additional authority and responsibility with respect to annual events as it deems appropriate and approved by the City Council.

ARTICLE VI OFFICERS

Section 1.

The officers of this organization shall consist of a Chairman, Vice Chairman, Treasurer and a Secretary, who shall be members of the Committee.

Section 2.

The Chairman shall preside at meetings of the Committee, shall serve as chair of the Executive Committee, and in general shall perform all duties incident to the normal expectations of the office and such other duties as may be prescribed by the Committee. The Chairman shall also serve as liaison and chief spokesperson for the Committee and shall serve as a public representative of the Committee and its annual events to the broader community.

The Vice Chairman, in the event that the Chairman is absent or unable to act, shall perform the duties of the Chairman and where so acting shall have all powers of the Chairman. The Vice Chairman shall serve as chair of the Long Range Planning Subcommittee and shall perform other such duties as may be assigned by the Chairman or by the Committee.

The Treasurer shall perform all normal and expected duties of such office in accordance with accepted practices of fiscal management and reporting of funds and expenditures.

The Secretary shall record, develop and make available the minutes of all meetings of the Committee and shall inform Committee members who are absent from meetings of work assigned to them and shall oversee the delivery of notices under these By-Laws and shall perform other such duties as may be assigned by the Chairman or by the full Committee. A copy of all meeting minutes shall be presented to the City Clerk for distribution to the City Council.

Section 3.

The Executive Committee shall consist of the four (4) Officers. Elected officials and City staff shall serve as ex-officio members of the Executive Committee.

ARTICLE VII SUBCOMMITTEES

Subcommittees of the Committee and their chairs shall be appointed by the Chairman. Subcommittee Chairs shall be members of the Committee. Subcommittee members need not necessarily be sitting Committee members. The name and number of Subcommittees shall vary based on the needs of the Committee.

Section 1.

Executive Committee

The Executive Committee is a standing committee and has the following charges: a) To represent and act for the Committee between meetings on any matter of policy, procedure and

programming, such actions to be reported to the full Committee; b) To act as an organization authority on matters of policy and procedure, and when indicated, to make recommendations on policy decision to the Committee; and c) To consult and counsel annual event staff on problems or opportunities which may arise in connection with those annual events.

Section 2.

Finance Subcommittee

The Finance Committee is a standing subcommittee with the following responsibilities: a) To monitor annual event income and expenditures in relation to the line-item budget approved by the Committee for the current fiscal year; b) To provide leadership, concur with and recommend to the Committee a solicitation program for securing major contributions and gifts from individuals, corporations, foundations and civic organizations; and c) To research and recommend other innovative ways in which to provide for the financial stability of the organization.

Section 3.

Long Range Planning Subcommittee

The Long Range Planning Subcommittee is a standing subcommittee with the following responsibilities: a) To identify long-term event planning goals and create a long-range plan which is updated annually for meeting of goals; and b) To present the long range plan to the Committee for their endorsement and approval.

Section 4.

Events Subcommittee

The Events Subcommittee is a standing subcommittee with the responsibility to plan an annual event that represents the Committee.

ARTICLE VIII AMENDMENTS

These By-Laws may be amended, altered or repealed by a majority vote of the membership at any annual or special meeting of the organization provided that notice of such meeting contains notification of the proposed change in the By-Laws in writing and is sent to the full Committee no less than 10 days in advance of the meeting. Changes to the By-Laws must be approved by the City Council before implemented.

ARTICLE X PARLIAMENTARY PROCEDURE

Section 1.

The rules contained in the latest Revised Robert's Rules of Order edition shall govern the meetings of the Committee in all cases to which they are applicable and in which they are not inconsistent with these By-Laws.