AGENDA

Public Safety Committee Meeting
Tuesday, September 8, 2015, 8:30 A.M.
Boardroom, 2nd Floor, City Hall

Committee Members: Chairwoman Pat Shelton, Joe Leonard, Raleigh York Jr.

Call to Order	**Chairwoman Pat Shelton**
Approval of Minutes	**August 4, 2015**

1. **Consideration of Approval of Davidson County Multi-jurisdictional Hazard Mitigation Plan**

2. **Fire Department Update – Chief Dailey**
   - **Emergency Operations Center**

3. **Consideration of Amended Ordinance Sec. 78-461 – Schedule 1 – One Way Streets – School Zone Hours**

4. **Consideration of Amended Ordinance Article II Noise – Sec. 34-31 – Sec. 34-34**

5. **Discussion on Process to Schedule Public Events With City Staff**

6. **Discussion on SRO Contract With City Schools**

7. **Discussion of Police Chief's Planning Strategies**

8. **Police Department Update – Chief Insley**

9. **Additions**

10. **Adjournment**

A quorum of the council may be in attendance and may participate in the discussion, but not vote.

MINUTES

Public Safety Committee Meeting
Tuesday, August 4, 2015, 8:30 A.M.
Boardroom, 2nd Floor, City Hall

PRESENT: Mayor Joe G. Bennett; and Council Members: Chairwoman Pat Shelton; Ron Bratton; Neal Grimes; Joe Leonard; Scott Styers; Raleigh York Jr.; and City Manager Kelly Craver; Public Services Director Morgan Huffman; Police Chief Jeff Insley; Captain Mark Kattner; and Barney W. Hill.
PRESENT: Representing Little Diversified Architectural Consulting: Thomas Carlson-Reddig; Shannon Crane; Charles Todd; Kelly Gordon; and Ken Bark.

The meeting was called to order by Chairwoman Pat Shelton. Joe Leonard made a motion to approve the minutes of June 2, 2015. Raleigh York seconded the motion.

DELETIONS TO THE AGENDA
Item #4 – Consideration of Golf Carts on City Streets
To be brought forward to the September Committee Agenda to allow more time for discussion.

1. **Presentation on New Police Facility by:**
   Little Diversified Architectural Consulting

Some highlights of the presentation are as follows:

- The company has a long history with police projects, nothing is overlooked.
- Strive to incorporate the identity of the city into the building. It needs to feel like it belongs wherever it is placed.
- Land planning, topography is different everywhere. They will run a "site opt" with each parcel of land to see if/how if may work.
- Police Department is a central hub; utilize unique approaches while maximizing space.
- They will listen to the city and police department in order to create and design the building that is most functional for our needs.
- The team speaking today is the team we will work with on the project. They are committed and accountable and will go the extra mile. They are only a phone call away.

Chief Insley added that the police department has a transition team in place to work with the company on the project.

The item was moved to briefing.

2. **Conversation of No Parking Ordinance on Park Avenue**
   Article VIII Section 78-470

The current ordinance prohibits parking on both sides of Park Avenue, allowing parking only on the West side. The ordinance is in conflict, therefore the Police Department is recommending that the ordinance be amended to state that parking be prohibited on the West side of Park Avenue only.

There was no discussion; the request was moved to briefing.

3. **Discussion of Two (2) Proposed Noise Ordinances**

Following discussion, it was decided to go with Draft #2 with the following changes:
Add the steps that the Police Department will take (a logical progression) to enforce the ordinance. Change the time to reflect 11:00 PM (the draft states 10:00 PM) and talk to Paul Mitchell regarding ordinance modifications to reflect deletions in old ordinances and new noise ordinance.

The proposed ordinance change was moved to briefing.

4. **Deleted**

5. **Update – Request for Signal at the Intersection of Liberty Drive, Forest Drive and Cedar Lodge Drive**

Kelly reported that DOT plans to conduct a traffic study at this intersection after school starts in order to get a more accurate reading of the area.

Chief Insley will get the stats to Council regarding accidents at the intersection.

6. **Police Department Update – Chief Insley**

Chief reported that violent crime and arrests are up at this time; burglaries are down.
Counterfeit money has reportedly shown up in the city.
National Night Out is tonight from 6:00 – 8:00 PM downtown.
Chief Insley said he was proud of his department saying some were participating in a church sponsored basketball league.

7. **Fire Department Update**

In Chief Dailey's absence today, Kelly reported that the department was running fine.

8. **Additions**

Kelly reported that he is looking into another piece of property that has become available which may be of size and location for the proposed police building. He will keep Council informed as he obtains more information. The property is located at 20 Fisher Ferry Street.

9. **Adjournment**

With no further business to come before committee, the meeting was adjourned.

U.S. Department of Homeland Security
FEMA Region IV
3003 Chamblee Tucker Road
Atlanta, GA 30341

FEMA

August 5, 2015

Mr. Chris Crew
State Hazard Mitigation Officer
North Carolina Division of Emergency Management
4238 Mail Service Center
Raleigh, North Carolina 27699

Reference: Davidson County Multi-jurisdictional Hazard Mitigation Plan

Dear Mr. Crew:

This is to confirm that we have completed a Federal review of the Davidson County Multi-jurisdictional Hazard Mitigation Plan Update for compliance with the federal hazard mitigation planning requirements as contained in 44 CFR 201.6(b)-(d).

We have determined the Davidson County Multi-jurisdictional Hazard Mitigation Plan Update is compliant with the Federal requirements, subject to formal community adoption. Upon submittal of a copy of documentation of the adoption resolution(s) to our office, we will issue formal approval of the Davidson County Multi-jurisdictional Hazard Mitigation Plan Update. Please have the Davidson County planning committee submit a final copy of their Plan, without draft notations and track changes.

For further information, please do not hesitate to contact Victor Geer, of the Hazard Mitigation Assistance (HMA) Branch, at (770) 220-5659 or Linda L. Byers, of my staff, at (770) 220-5498.

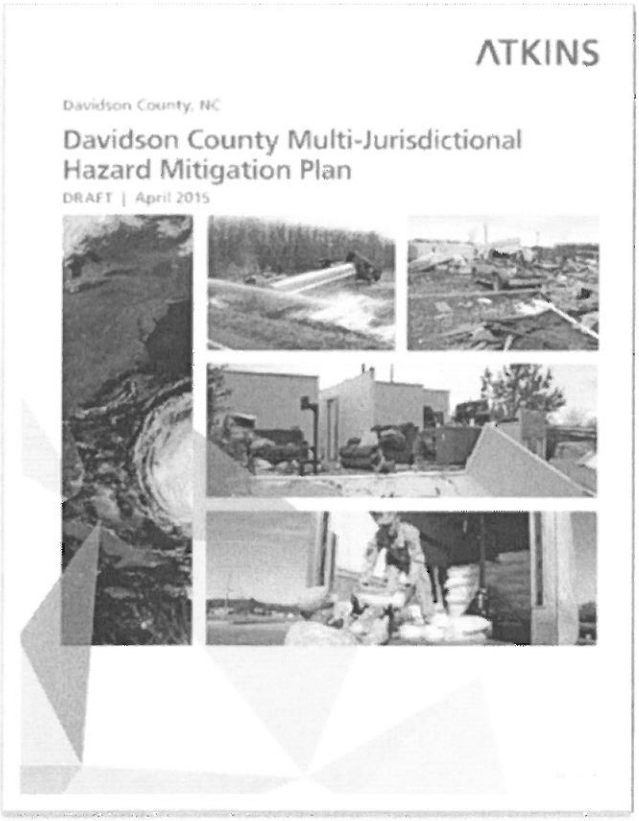
Sincerely,

Robert E. Lowe, Chief
Risk Analysis Branch
Mitigation Division

Plan Name: Davidson County Multi-Jurisdictional Hazard Mitigation Plan

Who Participated?

Davidson County
Denton
Lexington
Midway
Thomasville
Wallburg



Why Do We Need This Plan?
Ensures that the participating jurisdictions remain eligible for the following FEMA funds:

- Hazard Mitigation Grant Program (HMGP)
- Pre Disaster Mitigation Program (PDM)
- Flood Mitigation Assistance Program (FMA)

Also ensures eligibility for funding made available through the State Disaster Declaration Process.

What Is Included In the Plan?
The plan includes a hazard risk assessment and capability assessment for each participating jurisdiction. The Plan Goals are found below.

	Goal
Goal #1	To enhance local government capability to lessen the impacts of all natural hazards.
Goal #2	To identify and protect critical facilities, services, and infrastructure from the impacts of natural disasters.
Goal #3	To develop an effective public awareness/education/outreach program for natural hazards impacts.
Goal #4	To protect persons and property from damage due to natural hazards.
Goal #5	To ensure disaster resistant future development.

There is also a section of the plan called the Mitigation Strategy that includes a list of actions that the jurisdictions will consider to help reduce the impact of future hazardous events.

What Do We Need to Do?
Adopt the plan by resolution

06-10-RES9

RESOLUTION for adoption by the Thomasville City Council for the

DAVIDSON COUNTY MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN AS REQUIRED BY THE N.C. EMERGENCY MANAGEMENT ACT AS AMENDED (G.S.166A) AND IN ORDER TO REMAIN ELIGIBLE FOR STATE AND FEDERAL DISASTER RELIEF FUNDING

WHEREAS, Davidson County, the Cities of Lexington and Thomasville, the Town of Denton , the Town of Wallburg and the Town of Midway desire to remain eligible for state and federal disaster relief funds in the event of a declared disaster in Davidson County; and

WHEREAS, the City of Thomasville recognizes the value of having a plan in place for identifying, prioritizing, and mitigating potential and real hazards that could affect the city; and

WHEREAS, Davidson County, the City of Lexington, the City of Thomasville, the Town of Denton, and the Town of Wallburg adopted a Multi-Jurisdictional Hazard Mitigation Plan in 2004; and the Town of Midway was incorporated in 2006; and

WHEREAS, the aforementioned jurisdictions have now updated the Plan in accordance with requirements of the Federal Emergency Management Agency (FEMA) and the North Carolina Division of Emergency Management; and

WHEREAS, FEMA and the North Carolina Division of Emergency Management have reviewed the Update and determined that it meets the requirements for adoption.

NOW, THEREFORE, BE IT RESOLVED by the Thomasville City Council that it hereby adopts the Davidson County Multi-Jurisdictional Hazard Mitigation Plan as presented on June 21, 2010.

BE IT FURTHER RESOLVED that Council directs the Manager or his designee to annually review the plan and propose revisions to the plan (**Subsection 3: City of Thomasville Hazard Mitigation Plan)** when new data and information become available, as mitigation measures are achieved, and as mitigation strategies evolve.

FURTHER, that the City of Thomasville may update and revise **Subsection 3: City of Thomasville Hazard Mitigation Plan** as it relates to its jurisdictional area but does not affect any other jurisdiction. If any revision, update or amendment involves more than one jurisdiction, then the updates and revisions must be approved by all Commissioners and City and Town Councils of those jurisdictions which are affected. Copies of any revision, amendment or update to the plan by the City of Thomasville must be sent to Davidson County to be filed with Clerk and added to the Davidson County Multi-jurisdictional Hazard Mitigation Plan.

FURTHER, that after every five year cycle, the hazard analysis, vulnerability assessment and local capability sections of the plan will be reviewed, revised, and submitted to the respective County Board of Commissioners, and City and Town Councils for their review prior to resubmission to the NC Division of Emergency Management and FEMA for approval.

FURTHER, that administrative changes, wording corrections, or insubstantial changes do not require additional action by the County Board of Commissioners or City and Town Councils. However, changes that may have a significant impact or significant expenditure of non-budgeted funds may require action by respective elected bodies.

Adopted by the Thomasville City Council this the 21st day of June, 2010.

ATTEST:

Janis V. Moore, City Clerk

Joe G. Bennett, Mayor

DAVIDSON COUNTY MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN

WHEREAS, the citizens and property within [COUNTY/TOWN/ETC.] are subject to the effects of natural hazards that pose threats to lives and cause damage to property, and with the knowledge and experience that certain areas of the county are particularly vulnerable to Drought, Extreme Heat, Hailstorm, Hurricane and Tropical Storm, Lightning, Thunderstorm Wind/ High Wind, Tornado, Winter Storm and Freeze, Flood, Hazardous Material Incident, Wildfire; and

WHEREAS, the County desires to seek ways to mitigate the impact of identified hazard risks; and

WHEREAS, the Legislature of the State of North Carolina has in Part 6, Article 21 of Chapter 143; Parts 3, 5, and 8 of Article 19 of Chapter 160A; and Article 8 of Chapter 160A of the North Carolina General Statutes, delegated to local governmental units the responsibility to adopt regulations designed to promote the public health, safety, and general welfare of its citizenry; and

WHEREAS, the Legislature of the State of North Carolina has in Section 1 Part 166A of the North Carolina General Statutes (adopted in Session Law 2001-214 --- Senate Bill 300 effective July 1, 2001), states therein in Item (a) (2) "For a state of disaster proclaimed pursuant to G.S. 166A-6(a) after August 1, 2002, the eligible entity shall have a hazard mitigation plan approved pursuant to the Stafford Act"; and

WHEREAS, Section 322 of the Federal Disaster Mitigation Act of 2000 states that local governments must develop an All-Hazards Mitigation Plan in order to be eligible to receive future Hazard Mitigation Grant Program Funds and other disaster-related assistance funding and that said Plan must be updated and adopted within a five year cycle; and

WHEREAS, the [COUNTY/TOWN/ETC.] has performed a comprehensive review and evaluation of each section of the previously approved Hazard Mitigation Plan and has updated the said plan as required under regulations at 44 CFR Part 201 and according to guidance issued by the Federal Emergency Management Agency and the North Carolina Division of Emergency Management.

WHEREAS, it is the intent of the [Board of Commissioners of County/TOWN/ETC.] to fulfill this obligation in order that the County will be eligible for federal and state assistance in the event that a state of disaster is declared for a hazard event affecting the County;

NOW, therefore, be it resolved that the [Board of Commissioners of County/TOWN/ETC.] hereby:

1. Adopts the Davidson County Multi-Jurisdictional Hazard Mitigation Plan and;

2. Vests Davidson County Emergency Management with the responsibility, authority, and the means to:

(a) Inform all concerned parties of this action.
(b) Cooperate with Federal, State and local agencies and private firms which undertake to study, survey, map and identify floodplain areas, and cooperate with neighboring communities with respect to management of adjoining floodplain areas in order to prevent exacerbation of existing hazard impacts.

3. Appoints the Davidson County Emergency Management to assure that the Hazard Mitigation Plan is reviewed annually and every five years as specified in the Plan to assure that the Plan is in compliance with all State and Federal regulations and that any needed revisions or amendments to the Plan are developed and presented to the [Board of Commissioners of County/TOWN/ETC.] for consideration.

4. Agrees to take such other official action as may be reasonably necessary to carry out the objectives of the Hazard Mitigation Plan.

Adopted on this day, _____

By: *[Signatures of Governing Body]*

Certified by: _____ SEAL : _____

Date: _____

Public Services

City of Thomasville

Memo

To: Kelly Craver, City Manager

From: Morgan Huffman, Public Services Director

CC: File

Date: August 21, 2015

Re: Code of Ordinance Sec. 78-461

Kelly,

The Police Department brought to my attention that the existing signage at Liberty Drive Elementary School regarding the hours during which the adjacent section of Georgia Avenue do not coincide with the "School Zone" hours.

Per Sec. 78-73 of the Code of Ordinance School Zone hours cover a time range of 30 minutes prior to and following the begin and end times of a school's daily schedule:

Sec. 78-73. - Limit in school zones. Modified

When signs are posted giving notice thereof, it shall be unlawful for any person to operate or cause to be operated an automobile or other vehicle of any kind at a greater rate of speed than that described in schedule 4 in article VIII of this chapter, between the time 30 minutes prior to and 30 minutes following the times public schools located on such streets begin and end their daily schedules.

Sec. 78-464. Schedule 4 lays out both the maximum speed of 25 miles per hour and the locations of those zones designated as School Zones.

Sec. 78-461 – Schedule 1: One-way Streets, however states in part:

Sec. 78-461. - Schedule 1: One-way streets.

The streets or parts of streets to be used as one-way streets, as provided in section 78-53, shall be as follows:

Georgia Avenue from the intersection of Liberty Drive east to the intersection of Duke Street is one way on school days. During the morning hours from 7:00 a.m. until 8:00 a.m. and in the afternoon from 1:30 p.m. until 2:30 p.m. on school days traffic will enter from Liberty Drive and exit toward Duke Street in an eastward direction.

This text from 78-461 is congruous with the start time (7:30 AM), but is not congruous with the end time (2:15 PM) for the current school year at this school. I would like to suggest a modification of the text of the Georgia Avenue listing under Sec. 78-461 to be flexible in

application of the One-Way Street restriction such that it will align with the start and end times of school operation as they change just as the School Zone ordinance (Sec. 78-73) above. The suggested new text would read:

> *Georgia Avenue* from the intersection of Liberty Drive east to the intersection of Duke Street on school days between the time 30 minutes prior to and 30 minutes following start and end times on school days. Traffic will enter from Liberty Drive and exit toward Duke Street in an eastward direction.

I offer this for the consideration of the Public Safety Committee.

Sincerely,

Morgan Huffman
Public Services Director

AN ORDINANCE AMENDING THE NOISE ORDINANCE OF THE CITY

City Council of the City of Thomasville

The City Council finds that the current Noise Ordinance which is found in **Article II Noise** of the Code of Ordinances is deficient in many respects, and that it would be advisable to replace Article II in its entirety.

Therefore, be it enacted that **Article II Noise** is hereby repealed and is hereby replaced with the following **Article II Noise** as set forth on Exhibit A.

See Exhibit A

This Ordinance shall be effective _____, 2015.

Upon the motion of Member of Council _____, and a second by Member of Council _____, the foregoing ordinance was passed upon its first reading by a vote of _____.

This _____ day of August, 2015.

CITY OF THOMASVILLE

By: _____
Mayor

Attest: _____
City Clerk

[SEAL]

Article II Noise

Sec. 34-31. - Prohibited.

No person shall make, continue, or cause to be made or continued any excessive, unnecessarily or unusually loud noise or any noise which either disturbs, injures or endangers the comfort, repose, health, peace or safety of others, within the city, subject to the standards listed in Section 34-33.

Sec. 34-32. - Exemptions.

The following uses and activities shall be exempt from noise level regulations:

(1) Noises of safety signals, warning devices and emergency pressure relief valves.

(2) Noises resulting from any authorized emergency vehicle, when responding to an emergency call or acting in the time of any emergency.

Sec. 34-33. - Standards.

The standards which shall be considered in determining whether a violation of this article exists shall include but shall not be limited to the following:

(1) The volume of the noise.

(2) The intensity of the noise.

(3) Whether the nature of the noise is usual or unusual.

(4) Whether the origin of the noise is natural or unnatural.

(5) The volume and intensity of the background noise, if any.

(6) The proximity of the noise to residential-zoned sleeping facilities.

(7) The nature and zoning of the area from which the noise emanates.

(8) The density of inhabitation of the area from which the noise emanates.

(9) The time of the day or night the noise occurs.

(10) The duration of the noise.

(11) Whether the noise is recurrent, intermittent or constant.

(12) Whether the noise is produced by a commercial or noncommercial activity.

(13) Whether the noise is of impulsive character (hammering, etc.).

(14) Whether the noise is of periodic character (hum, screech, etc.).

Sec. 34-34. - Enumerated.

The following acts among others are declared to be loud, disturbing and unnecessary noises in violation of this Code, but such enumeration shall not be deemed to be exclusive:

(1) *Horns, signaling devices, etc.* The sounding of any horn or signaling device on any automobile, motorcycle, or other vehicle on any street or public place in the city, except as a danger warning; the creation by means of any such signaling device of any unreasonably loud or harsh sound; and the sounding of any such device for an unnecessary and unreasonable period of time. The use of any signaling device except one operated by hand or electricity; the use of any horn, whistle or other device operated by engine exhaust; and the use of any such signaling device when traffic is forany reason held up.

(2) *Loudspeakers, amplifiers for advertising.* The using, operating or permitting to be played, used or operated of any radio or television set, musical instrument, phonograph, loudspeaker, sound amplifier, or other machine or device for the producing or reproducing of sound which is on the public streets for the purpose of commercial advertising or attracting the attention of the public to any building or structure.

(3) *Yelling, shouting, etc.* Yelling, shouting, hooting clapping or singing on the public streets, particularly between the hours of 10:00 p.m. and 7:00 a.m. or at any time or place so as to annoy or disturb the quiet, comfort, or repose of persons in any office, or in any dwelling, hotel or any other type or residence, or of any persons inside any building in the vicinity.

(4) *Exhaust.* The discharge into the open air of the exhaust of any internal combustion engine, motor boat or any other motor vehicle except through the muffler or other device which will effectively prevent loud or explosive noises thereof.

(5) *Vehicles out-of-repair, etc.* The use of any automobile, motorcycle, motorscooter, go cart, or any other vehicle so out of repair, or so loaded or in such a manner as to create loud and unnecessary grating, grinding, rattling, or other noise, including excessive noise coming through the exhaust thereof.

(6) *Sound reproduction devices.* No person shall cause, allow, or permit the operating or playing of any radio, tape player, or any device that reproduces or amplifies sound in such a manner as to create noise at fifty (50) feet from the device or vehicle containing the device, when the device or vehicle is being operated in or on a public right-of-way or public space.

Sec. 34-35. – Violation of article; penalty; payment of costs of abatement.

(a) Any violation of this article shall subject the offender to a civil penalty in the amount of $50.00.

(b) Each day's continuing violation shall be a separate and distinct offense.

(c) Notwithstanding subsection (a) of this section, the provisions of this article may be enforced through equitable remedies issued by a court of competent jurisdiction .

(d) In addition to or in lieu of the remedies authorized in subsections (a) and (c) of this section, violations of this article may be prosecuted as a misdemeanor in accordance with G.S. 160A-175.

(e) A property owner shall be liable for the cost of abating the nuisance or remedying the health or safety hazard created by a tenant for a third or subsequent violation of this ordinance. A property owner shall be liable for the actual cost of the abatement or remedy, taking into account the cost of law enforcement personnel salaries, law enforcement equipment, administrative overhead, law enforcement recordkeeping, mailing and notification costs, and any other costs directly or indirectly attributable to the cost of abating the nuisance of remedying the health or safety hazard. In no case shall the cost assessed under this subsection be less than $100.00 for the third violation by the tenant (initial assessment of property owner), or less the $75.00 for any subsequent assessment for a violation by the same tenant. If costs assessed pursuant to this subsection are not paid by the property owner within 30 days of receipt of a statement of costs from the city, the costs may be placed as a lien on the property where the hazard existed.

(f) The City Zoning Officer and his deputies are authorized to issue citations for civil penalties under this section.

Memorandum

Date: September 2, 2015
To: Thomasville City Council

Kelly Craver
City Manager

From: Jeffrey R. Insley
Chief of Police

Subject: Planning for City events

On the last few months there have been events which were planned in the City but the folks expected to provide certain services didn't find out until a week or so before. So far we have been able to meet the needs but it does create problems with staffing and rearranging of schedules. There has been confusion on who would do what, what was needed, and he said she said, which has caused unnecessary riffs.

Therefore I am asking that Council consider having organizers complete an application prior to their event. This application would allow the City to coordinate it services to meet the needs of the organizers. I have attached two samples for you to review and to receive input and direction prior to moving forward.

I in no way wish to deter events from coming to Thomasville. I only want for us to be able to provide the services needed for a successful event. It's my opinion that if we have an application and a central point of contact we can provide the services for a successful event.

For Office Use Only

City of Seattle

SPECIAL EVENT APPLICATION

Return to: Virginia Swanson
Seattle Special Events Coordinator
South Lake Union Park
860 Terry Avenue North
Seattle, Washington 98109-5199

Phone: (206) 684-8017
Fax: (206) 684-4853

This application must be completed, signed and forwarded to the City of Seattle Special Events Coordinator at least ninety (90) days prior to the first day of the event. Any misrepresentation in this application or deviation from the final agreed upon route and/or method of operation described herein, may result in the immediate revocation of the permit. Please type or print information clearly and attach additional sheets as necessary.

EVENT

Event Name: _____

Event Type (Check one): Exhibition (EX) Race (RA) Ride (RI) Musical Event ME) Parade (PA) Walk (WA) Festival FE Run (RU) Dance (DA) Drama (DR) Other (OT) Specify: _____

Event Date(s): _____ Day(s) of the Week: _____ Time(s): _____

Event Location: _____

Facilities to be used (check): Park Street Sidewalk Private Property

Set-Up Times: Begin: _____ a.m./p.m. Dismantle: _____ a.m./p.m.

Purpose of Event: _____

Event Crowd Size: Participants: _____ Spectators: _____ Volunteers/Personnel: _____

Has event been produced previously? No Yes If yes, what were the dates of the event? _____

Any change from previous events? No Yes If yes, please list changes for this year's request: _____

APPLICANT INFORMATION

Organization Name: _____

Mailing Address and Zip Code: _____

Applicant's Name: _____

Title: _____

Phone Numbers: Home: _____ Work: _____
Pager: _____ Cellular: _____
Fax: _____

Contact Person: _____

Phone Numbers: Home: _____ Work: _____
Pager: _____ Cellular: _____
Fax: _____

EVENT NAME:

EXEMPTION REQUEST

Are you requesting exemption from the Special Events fee? No Yes
If Yes, state the reason for the exemption (i.e., constitutionally protected, etc.): _____

FEES AND PROCEEDS

Admission Fee: No Yes If yes, how much? _____
Any Vending Sales? No Yes
If yes, check all that apply: Food Beverage T-Shirts/Hats Buttons Books Balloons
Other (please specify): _____

ENTERTAINMENT AND PROMOTIONS

Sound System: Acoustic or Amplified
Describe entertainment: _____

List of entertainers or bands performing at event: _____

Check type of promotion you plan to use to attract participants:
Television Radio Newspaper Flyers Billboards Posters Other (please specify): _____

Have local neighborhood groups/businesses approved your event concept? Yes No
If no, what steps will be taken to notify them of your event? _____

List community contacts and phone numbers (for verification) or attach an approval letter:

Name: _____ Phone: _____

Name: _____ Phone: _____

SPECIAL SET-UPS REQUESTED

Check appropriate category below and fill in details or numbers, size and type. Leave blank, if not applicable.

Alcohol:	Will alcohol be served or available? Yes No	Will alcohol be sold? Yes No If Yes, by whom?
Animals:	How many?	Species:
Booths/Vendors:	How many booths? How many vendors?	Where:
Commercial Signs:	How many?	Size:
Electricity Source:	Generators:	How many? Size:
Fireworks/Fire Performance:	Ground Aerial N/A	Fireworks Company:
Noise Variance:	Yes No If Yes, $100 permit fee required.	Basis for request and hours:
Portable Restrooms:	How many?	Handicapped Accessible:
Rides	How many?	Type:
Staging/Scaffolding:	How many?	Height:
Tents/Canopies:	How many?	Size:
Vehicles:	How many?	Type:
Water:	Potable?	Non-Potable?

EVENT NAME:

PUBLIC SAFETY

Attach a clear/legible site or route map with the following indicated:

- North, indicated by directional arrow (Ξ)
- Names of surrounding streets, with one way streets marked.
- Number and placement of barricades
- Any other details you think are helpful.

What are your plans for on-site security/monitors/route control?	What are your plans for medical assistance?
Discuss your parking plans for participants and spectators.	List any additional information which the Special Events Committee may find reasonably necessary for a fair determination of whether a permit should be issued.

INSURANCE INFORMATION

Evidence of insurance must be provided no less than 15 days prior to event. "City of Seattle" at 700 Fifth Avenue, Suite 2490, Seattle, WA 98104-5042 must be named "additional insured" to all coverage on form CG2026 or its equivalent: Notation on certificate will not be accepted. Surplus line policies must be issued and stamped in the State of Washington. Minimum Limits as applicable: $1,000,000 Commercial General Liability, $2,000,000 Liquor Liability, $1,000,000 Garage Keepers Legal Liability, $500,000 Auto Liability. All limits and coverage may be adjusted to meet exposure as determined by City Risk Manager. ***Special Event Permit will not be issued until insurance has been approved.***

Pamela Hughes, City Risk Manager
City of Seattle
700 Fifth Avenue, Suite 2490
Seattle, Washington 98104-5042

Office: 206-615-1507
Fax: 206-615-0065
Pager: 206-340-5453
Cellular: 206-930-2865

EVENT NAME:

RECYCLING INFORMATION

Are you providing recycling containers? Yes No

If Yes, please describe: _____

_____

_____

TRAFFIC CONTROL PLAN

Police officers are required at all signalized intersections. Flaggers are required at all non-signalized intersections. Monitors may be required at driveway entrances and other pedestrian and vehicle access points.

	TRAFFIC CONTROL (List monitor, flagger or police officer)	**Location**	**Duties**
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			

_____ **Print Applicant's Name**

_____ **Today's Date**

_____ **Applicant's Signature**

Special Event Permit Application

Guidelines for Special Events

A *special event* is any activity that occurs upon public or private property that affects the ordinary use of parks, public streets, rights-of-way or sidewalks. Special events may include but are not limited to such activities as arts festivals, fairs, tours, concerts, holiday celebrations, grand opening celebrations, certain outdoor business promotional events, bicycle races, runs, parades, marches and processions and motorcades.

Individuals or groups wishing to hold events on public property, or on private property but with an impact on public property such as roads, within the City limits, including City parks, must obtain a Special Event Permit from the City of Sandy Springs. Event sponsors should submit applications 60 days prior to the proposed event.

Some key points:

Permit posting: Special event permits should be posted at greeting areas or main entrances at events. Event producers should keep in mind they may be asked, by City staff, to show proof of permit during event.

Hours: Event activities are prohibited after 11 p.m. in residential areas, after midnight in commercial areas, and before 8 a.m. in any area. Loudspeakers, amplified music, bullhorn or public address systems during event hours are strictly regulated.

Alcohol: If alcohol is to be served or sold, sponsors must take those measures required for compliance with the Alcoholic Beverage Ordinance, including the hire of private security officers to prevent alcohol from being removed from the premises. Alcohol is prohibited in Sandy Springs' public parks.

Restrooms/Trash/Cleanup: The City may require event sponsors to provide temporary toilet facilities. Trash must be disposed of in approved containers. Daily cleanup is required. The applicant must clean the right-of-way or public property of all rubbish and debris, returning it to its pre-event condition within 24 hours of the conclusion of the event. If the applicant fails to clean up such refuse, cleanup will be arranged by the City and the costs charged to the applicant.

Traffic & Parking: Parking is permitted in designated areas only. The Fire Marshall requires that all entries, exits and fire lanes be maintained.

Signs: Permits are required for temporary signs. No signs may be affixed to trees, buildings or street fixtures. Applications including signage must submit sign descriptions on the site plan to include the number of signs/banners, location, size & height of each on the application.

Smoking: Smoking is not permitted in any public facility.

Fireworks: Fireworks are not permitted without prior approval from the City of Sandy Springs Fire Department.

Tents: Tents having an area in excess of 200 sq. ft. or canopies (tents without sides) in excess of 400 sq. ft. require an inspection and permit by the Fire Marshal. Such structures require a flame resistant certificate issued by an acceptable testing laboratory, and a site plan indicating a fire lane accessing the tent, a 2A-10BC fire extinguisher on-site, and acknowledgement that no smoking, fireworks, or open flames will be permitted in the tent. Please complete the Application for Tent Permit.

Fire inspections may be scheduled by calling (770) 730-5600, or by visiting our website at www.sandyspringsga.org. Please schedule inspections at least one business day in advance

Security/Traffic Control: Events may require the hiring of police officers to provide for security and/or traffic control.

First Aid and Medical: Events may require provision of first-aid and medical personnel.

Enforcement: City of Sandy Springs Police or Sandy Springs Recreation and Parks staff may request that a resident or event participant leave any park or public facility for violation of rules and regulations.

Recycling: Do you have a recycling plan? Recycling services are available at the Morgan Falls recycle Center. Contact Keep Sandy Springs North Fulton Beautiful at 770-551-7766 or visit www.keepnorthfultonbeautiful.org for further information.

Insurance: In addition to the nonrefundable application fee, producers of each event are responsible for any additional costs incurred by the City as determined by representatives of each department prior to issuance of the Special Event Permit.

Attach Proof of Comprehensive Liability Insurance naming the City as an additional insured: *The insurance requirement is a minimum of $300,000 personal injury per person, $1,000,000 maximum, and $100,000 property damage against all claims arising from permits issued.*

Special Event Application Checklist

___$50 Application Fee **___Application Notarized** **___Food Permit**

___$50 Alcohol Fee **___Insurance** **___Signed Agreements**

___Attached Plan for First Aid **___Letter from property owner allowing use of land**

___2 Attached Site Plans to include: First Aid, Trash Collection, Restrooms, Crowd Control, Tents and Banners and Signs

Helpful Phone numbers:

Fulton County Health Department (404) 332-1808

City of Sandy Springs (770) 730-5600

SANDY SPRINGS
GEORGIA

Event Information

Type of Event:

Run ___ Walk ___ Bike Tour ___ Parade ___ Street Fair ___
Parade ___ Triathlon ___ Biathlon ___ Other _____

Name of Event and Sponsoring Organization:

_____

Purpose of Event:

_____

_____

Location of Event: _____

Address of Producer:_____
Phone Number:_____

Event Dates(s): _____

Actual Event Hours: _____ a.m. / p.m. until _____ a.m. / p.m.

Setup / Assembly Date:_____ Start Time: _____ a.m. / p.m.
Please describe the scope of your setup/assembly work (specific details):

Dismantle Date: _____ Completion Time: _____ a.m. / p.m.

Projected Attendance:_____

Will this event require the use of fireworks? (yes/no)

Will alcohol be served? (yes/no) If yes, please provide required documentation.

Will a tent be installed? (yes/no) If yes, What size?____ft. x ____ft. Total number of tents_____

Will this event require signs/banners? (yes/no) If yes, please provide the location, size, height and number of signs/banners on your site plan for the event.

Description of Traffic and Parking Plan (attach copy):

Will your event require the closing of any City streets or parking lots? (yes/no)

If yes, please list any street(s) and parking lots to be closed as a result of this event. Include street name(s), day, date, and a proposed time of closing and time of reopening. *You must attach a copy of a traffic and parking plan* and a list of proposed equipment being used to close roads and the responsible party deploying the equipment.

Who is your point of contact for this event? Name: _____

Phone: _____

SANDY SPRINGS
GEORGIA

Requirements

In addition to the nonrefundable $50 application fee, producers of each event are responsible for any additional costs incurred by the City as determined by representatives of each department prior to issuance of the Special Event Permit. The fee schedule on the following page will be completed by our City staff, who will assess appropriate charges based on your application.

Please attach two copies of drawings with dimensions accurately depicting proposed location of Special Event. Sketches must include traffic patterns, curb cuts, and proposed parking plan. *Please keep in mind that no temporary sanitary facility or trash receptacle may be located within 100 feet of a property line of any residential use and no tent, table or other temporary structure shall be located within 250 feet of a property line of any residential use.*

As a condition to the issuance of a temporary Special Event License, the licensee shall indemnify and hold the City harmless from claims, demand or cause of action which may arise from activities associated with the special event.

I, _____ , Applicant, do solemnly swear subject to criminal penalties for false swearing, that the statement and answers made by me to the foregoing questions in this application for a City of Sandy Springs Special Event Permit, are true, and no false or fraudulent statement or answer is made herein to procure the granting of such license.

_____ _____
Applicant Signature Date

_____ _____
Notary Commission Expires

Office Use Only:

Approved By:

Police Dept_____ **Public Works**_____ **Zoning Administrator**_____

Date_____ **Date**_____ **Date**_____

Fire Dept_____

Date_____

DRAFT – 8-25-2015

SCHOOL RESOURCE OFFICER AGREEMENT

THIS AGREEMENT, is made this the __ day of _____, 2015 by and between the Thomasville City Schools Board of Education (hereinafter referred to as "TCSBE"), the governing body of the Thomasville City Schools (hereinafter referred to as "TCS") and Thomasville Police Department, (hereinafter referred to as "TPD"), and the Thomasville City Council (hereinafter referred to as "TCC") as follows:

WITNESSETH

WHEREAS, the TCSBE has requested and the TCS and TPD have agreed to provide School Resources Officers (hereinafter "SRO" or collectively as "SROs") to be assigned along with supplies to certain schools in the Thomasville City Schools for which TCSBE has agreed to reimburse TPD for its expenses in providing these officers; and

WHEREAS, the parties desire to set forth in this agreement the services to be performed by the SROs and the authority which each will have with respect to these SROs.

NOW THEREFORE, the parties hereto agree as follows:

ARTICLE I
Goals and Objectives

It is understood and agreed that the parties share the following goals and objectives with regard to the School Resource Officer (SRO) Program in the schools:

- To foster educational programs and activities that will increase students' knowledge of and respect for the law and the function of law enforcement agencies;
- To encourage SROs to be visible by attending whatever possible extracurricular activities at schools, such as: PTO meetings, athletic events and concerts;
- To act swiftly and cooperatively when responding to major disruptions and flagrant criminal offenses at school such as: disorderly conduct by trespassers, the possession and use of weapons on campus, the illegal sale and/or distribution of controlled substances, riots, and other violations;
- To make written reports of serious crimes that occur on campus, to conduct investigations, and to cooperate with other law enforcement officials in their investigation of crimes that occur at school;
- To cooperate with law enforcement officials in their investigation of criminal offenses which occur off campus;
- To build a trust relationship as well as an understanding of law and order with students, faculties and parents;

- To encourage SROs to provide traffic control at schools when deemed necessary for the safety and protection of students and the general public;

- To be a resource for other agencies in matters involving students and/or school personnel; and

- To provide immediate communication with the principal or principal's designee when an emergency happens on or around school grounds.

- Upon observing student cyber bullying and social media conflicts, the SRO shall notify the principal in order to provide a safe environment.

ARTICLE II
Employment and Assignment of School Resource Officers

1. Positions. The TCBE has authorized positions for two (2) SROs at the middle and high schools named herein. TPD agrees to employ not less than two (2) School Resource Officers (SROs) during the terms of this agreement. The SROs shall be employees of TPD and shall be subject to the administration, supervision, and control of TPD, except as such administration, supervision and control and subject to the terms and conditions of this agreement and personnel, benefits, and salary determined by TCSBE.

2. Salary of SROs. The TCSBE agrees to provide and to pay the SROs salary and employment benefits in accordance with the applicable salary schedules and employment practices of the TPD. The SROs shall be subject to all other personnel policies and practices of TPD except as such policies or practices may have to be modified to comply with the terms and conditions of this agreement.

3. Assignment of SROs. SRO positions shall be filled by the providing TPD's directives and selection process. SROs should not have prior serious performance issues in their work history to include documented evidence of harassment, discrimination, improper use of force, or other serious performance issues in their work history that would make the officer inappropriate for performing duties as a SRO. In addition, SROs should have positive experience working with youth and/or in a school setting and should be willing and able to serve as mentors for students. TCS may provide feedback to TPD regarding SRO selection. TPD shall ensure that all SROs participate in an orientation process conducted in collaboration between TPD and TCS to provide an overview of the School Resource Officer Program and review TCS policies and procedures. TPD, in its sole discretion, shall have the power and authority to hire, discharge and discipline SROs. The school principal and superintendent or designee will be a part of the interview team which will make a recommendation to TPD regarding the appointment of new SROs. Substitute SROs shall be utilized, when possible, for extended leaves or absences. TPD shall hold the TCSBE free, harmless and indemnified from and against and all claims, suits or causes of action arising out of allegations of unfair or unlawful employment practices brought by SROs.

Each individual SRO shall be assigned to each regular middle and high school as listed below:

Thomasville Middle School
Thomasville High School

4. Assignment of SRO Supervisor. TPD shall designate a regularly employed law enforcement officer to supervise the assigned SROs and to coordinate the functions of the SRO Program with the Superintendent or designee. The duties of the SRO Supervisor shall include coordinating work assignments of the SROs between various campuses; ensuring SRO compliance with directives and policies of TPD and TCS; coordinating SRO scheduling and work hours (vacation requests, sick leave, etc.); and addressing concerns and complaint s regarding performance and conduct of SROs in collaboration with TCS and in accordance with TPD protocols. The duties of the SRO Supervisor will also include, but not be limited to, coordination of SRO activities between TCSBE and TPD; serving as liaison between school principals of the TCSBE and other SROs; advising other SROs regarding procedure; conducting school site assessments at all TCSBE schools pertaining to safe and secure school environments; communicating with the superintendent of the TCSBE or her designee on any situation deemed detrimental to the TCSBE or the schools by the SRO Supervisor; evaluation of all TCSBE safe school plans; assisting with TCSBE in the preparation and implementation for the crisis management plan; assisting on major incidents at any school within the TCSBE system; assisting in monthly and annual evaluation of SROs; reviewing incident reports; maintaining monthly statistics regarding activities at each SRO covered school; attending SRO continuing education seminars and conferences to assist the overall SRO program; and being valuable for the public speaking engagements regarding safe schools and the SRO program.

5. Chain of Command. The resource officer is an employee of TPD and will follow established policies and procedures.

The SRO Supervisor will coordinate the daily activities of each assigned SRO. If the performance or working relationship is not to the principal's satisfaction, the principal will notify the SRO Supervisor and SRO Supervisor will remediate the SRO and if the problems persist, the SRO Supervisor will recommend to the Captain of the Division that the SRO be removed from the school or the SRO Division. If the SRO is removed from the school for any reason, TPD will have an obligation to replace that officer as soon as a suitable replacement is found. If the SRO is removed, a report of such removal shall be furnished to TPD and the TCSBE by the Captain of the Division.

ARTICLE III
Duties of Thomasville Police Department's Office (TPD)

TPD shall provide SROs as follows:

1. Qualifications of the School Resource Officer. The Officer:

- Shall be a commissioned officer and ideally, but not necessarily, have at least one year of law enforcement experience.
- Shall be able to work with students and serve as a good example.
- Shall be able to conduct in-depth criminal investigations.

- Shall possess even temperament and set a good example for students.
- Shall possess communication skills that will enable the officer to function effectively within the school environment.
- Shall successfully complete other requirements as may be stipulated by TPD.

2. SRO Trainings and Briefings. TPD shall ensure that its SROs maintain minimum in-service training and certification requirements as would normally apply to all other certified officers in TPD in addition to any training and certification required under this Agreement.

A representative from TPD will provide annual training for school administrators on identification of firearms and weapons as defined by law. The training will include policies and procedures pertaining to firearms and weapons on campus.

The SRO will be required to attend a monthly training and briefing session with TPD and other related meetings and training as scheduled by TPD and TCSBE.

The summer schedule during the months of 2016 shall be established by Thomasville Police Department.

School Resource Officer Summer Training and Duties (to be completed by TPD):

Basic & Advanced School Resource Officer Training

Crisis Intervention Training (C.I.T.)

CPR/First Aid

Rapid deployment

Narcotics updates

Sex Offender Registry check

Yearly Mandated In-service Training

Cyber bullying and Social Media training

3. SRO Orientation and On-going Guidance Sessions. TPD shall collaborate with TCS to host an orientation and on-going guidance sessions of SROs and school administrators to discuss issues relevant to the School Resource Officer Program and operations. TPD shall require all SROs to attend TCS or TPD orientations and guidance sessions designed for SROs that may occur periodically during the school year during the SRO regular duty hours, so long as the scheduling of the guidance sessions offered by TCS do not conflict with assignments from TPD. Such guidance sessions shall be designed to provide resources to SROs on topics relevant to the School Resource Officer Program, such as working with students with disabilities and special needs; student records and privacy issues; cultural competency and non-discriminatory administration of school discipline; positive behavior interventions and supports; restorative justice and alternatives to incarceration programs; and mediation and conflict resolution processes with students. Repeated failure to

attend TCS guidance sessions without a valid reason or proper notice may be grounds for the Superintendent to request removal of a SRO pursuant to **Article IV, *Employment Status of School Resources Officer*** herein. Other law enforcement officers who supervise SROs will be strongly encouraged to attend such sessions.

4. SRO Work Schedule and Absences. When students are not in session in school for more than two (2) consecutive days, SROs will use appropriate procedures for utilizing sick leave, annual leave, or compensatory time. SROs may take accrued vacation time subject to the approval of the SRO Supervisor. TPD shall not utilize the SROs during the designated workday for duties other than set forth herein, except in emergency situations that necessitate removal of one or more SROs from their normal duties pursuant to the Agreement. In the event a SRO is temporarily available on campus due to training, illness, approved leave, court hearing, or other reasons, TPD shall provide a replacement officer, whenever possible. TPD agrees to use all reasonable efforts to prioritize the assignment of replacement officers a high school campus sites.

5. Reporting. At least quarterly, TPD agrees to provide TCS reports of the aggregated number of referrals (reported by race, gender, and school assignment) of TCS students by the SRO to the adult criminal justice system, juvenile petitions, teen court referrals.

6. Weapons. TPD will provide standard issue weapons. Standard issue weapons will be worn by the SROs.

ARTICLE IV
Employment Status of the School Resource Officers; Suspension or Reassignment

Each individual SRO shall remain an employee of the Thomasville Police Department's Office, and shall not be an employee of the TCSBE. TPD shall provide their SROs with the same type benefits, equipment, supplies, and training as that provided to their regularly employed law enforcement officers.

If, in the discretion of the school principal, a SRO is not effectively performing his or her duties or responsibilities, and/or receives a complaint from a staff member, student or parent about actions of the SRO, the principal should report concerns to the SRO Supervisor to address the performance concerns. In the event concerns continue or persist, the principal or designee shall recommend to the Superintendent that the SRO be removed from the program and shall state the reasons in writing. After receiving the recommendation from the principal, the Superintendent or his/her designee, if s/he agrees, shall advise TPD or the request. TPD shall contact the Superintendent of his/her designee and shall agree to remove the SRO from serving TCS if, upon review by TPD, there is verifiable, documented evidence of on-going performance issues that has persisted despite the SRO being provided notice and an opportunity to improve.

In addition, if the principal documents SRO misconduct that threatens the health or safety of students or staff, TPD will immediately notify the SRO Supervisor and provide copies of such documentation, and TPD shall promptly remove the SRO from serving TCS until the completion of TPD's review of the misconduct, consistent with TPD's policies and ordinances and this agreement.

In the event of the resignation, dismissal, removal or reassignment of a SRO, TPD shall provide a replacement for the SRO within a reasonable period of time, to be discussed between the parties when a vacancy occurs. During such interim period, as much as reasonably possible, TPD shall assign an alternate law enforcement officer temporarily to carry out the duties of the SRO until

a replacement can be secured. TPD agrees to use all reasonable efforts to prioritize the assignment of replacement officers at high school campus sites.

Notwithstanding the foregoing, nothing in this agreement shall prohibit the Superintendent from preventing the access of any individual, including any assigned SRO, to TCSBE property if the Superintendent determines it is in the best interest of the health and safety of TCS students. Likewise, TPD reserves the right to suspend a SRO from duty with TCS. During any period of suspension under this section, TPD shall provide a replacement SRO pursuant to Article III, Section 4 herein.

ARTICLE V
TPD Expectations of the SRO While Serving on Campus

1. SRO Work Hours, Uniforms and Visibility on Campus. In the event any SRO is absent from work, the SRO shall notify both his/her supervisor in TPD and the principal of the school to which the SRO is assigned. SRO will be available on days school is in session for students from 7:30 am until 3:30 pm and will be available for crisis and potential violent situations that may arise after school, at nights, and on weekends. The SRO will obtain authorization from the SRO Supervisor prior to working past 3:30 pm on school days, nights, and weekends. The SRO shall remain on the school grounds during normal school hours, except when necessary to attend to a law enforcement emergency, to attend any meetings or trainings described in this Agreement, or on limited occasions to attend to official law enforcement business off-campus. With the exception of emergency situations out of the SRO's control, the SRO shall give the SRO Supervisor and principal or designee reasonable advance notice of any times when the SRO is not expected to be on campus during normal school hours, and TPD will provide replacement officers to the extent possible in accordance with Article II, Section 6, of this Agreement. The SRO shall wear the official law enforcement uniform or other apparel issued by TPD at all times while serving on TCSBE.

2. SRO Mentoring and Outreach. Each SRO shall conduct himself or herself as a role model at all times and in all facets of the job; shall seek to establish a strong rapport with staff, faculty, students, and others associated with the school; and shall encourage students to develop positive attitudes towards the school, education, law enforcement officers, and positive living in general.

a. Interaction with parent and faculty groups. The SRO shall be strongly encouraged to attend meetings of parent and faculty groups to solicit their support and understanding of the School Resource Officer Program and to promote awareness of law enforcement functions during the SROs regular duty hours.

b. Information on community resources. The SRO shall be familiar with community agencies that offer assistance to youths and their families, including but not limited to mental health clinics and drug treatment centers, and shall provide information on such agencies to students, parents, and/or school administrators when appropriate. In addition, the SRO shall provide information to the school principal, students, and parents regarding additional resources offered by community agencies providing afterschool and summer programs and opportunities for youth.

3. Law Enforcement Actions and Safety Interventions. The SRO may initiate appropriate law enforcement actions to address criminal matters, including matters that threaten the safety and security of the school or its occupants, and/or intervene with staff or students (with or without a referral from school staff) when necessary to ensure the immediate safety of persons in the school environment in light of an actual or imminent threat to health or safety. Any such

intervention shall be reasonably calculated to protect the physical safety of members within the school community, while minimizing, to the extent possible, any unintended negative effects on students. All law enforcement actions and interventions to protect the safety of others shall be consistent with all applicable laws, regulations, and policies. Use of force may be implemented pursuant to TPD procedures and protocol as well as all applicable laws, if objectively reasonable based on the totality of the circumstances and shall not be excessive, arbitrary, or malicious. The SRO also shall, whenever possible, advise the principal before requesting additional law enforcement assistance on campus and shall request such assistance only when necessary to protect the safety or security of those present on the school campus.

a. Investigations and Arrests. Criminal investigations and arrests by SROs will be conducted in accordance with all applicable legal requirements, including all applicable laws, regulations, and policies governing the use of force, interrogations, searches, and arrests. The SRO shall promptly notify appropriate school authorities whenever a SRO asks a student questions of an investigative nature or takes any direct law enforcement action against a student; however, notifications may be withheld until deemed appropriate by the SRO if such notification would endanger a student or any other person or compromise an on-going criminal investigation. The appropriate school authorities shall promptly notify the parent(s) or guardian of any student suspended of criminal wrongdoing, whenever a SRO asks a student questions of an investigative nature or takes any direct action against any student suspected of criminal wrongdoing. SROs and school administrators shall collaborate and determine how such notice should be given in each individual circumstance. SROs shall comply with Miranda and juvenile Miranda rules whenever applicable in the course of questing individuals suspected of criminal wrongdoing. If a SRO questions, searches, or arrests a student at school, all reasonable efforts will be made to remove the student from other students and bystanders or otherwise to not bring undue attention to the student.

b. Searches. SROs shall be aware of and comply with all laws and standards regarding searches of persons and property while performing services pursuant to this agreement. In particular, SROs shall be aware of the differing standards governing searches by law enforcement officers for law enforcement purposes as compared with searches by school administrators in connection with student discipline. At no time shall any SRO request that any TCS employee lead or conduct a search of a student for law enforcement purposes.

c. Interrogations. In cases where the parent(s) or guardian cannot be reached and any questioning of a student is conducted without parental notification, the school principal or designee must be present during the questioning unless the SRO directs otherwise for safety or investigative reasons. Presence of the principal/designee does not in any way impact the SRO's duty, if applicable in the situation, to comply with the students Miranda or juvenile Miranda rights. At no time shall the SRO request that any TCS employee act as an agent of the SRO or law enforcement in any interrogation.

d. Non-school Investigations. The SRO shall refrain from questioning students at school regarding non-school related matters unless the SRO has a warrant or unless questioning, searching or arresting a student on school property at that time is necessary, in the discretion of the SRO, for the success of a law enforcement investigation or to prevent injury or crime.

4. School Discipline. The school administrator shall be solely responsible for implementing the student Code of Conduct and discipline policies. The school administration, not the SRO, has primary responsibility for maintaining order in the school environment and for investigating and responding to school disciplinary matters. The SRO shall refer any reports or

concerns relating to student discipline to the principal or designee and shall not independently investigate or administer consequences for violations of the Student Code of Conduct or any school disciplinary rules. The SRO should generally not have any further involvement in routine disciplinary matters such as tardies, loitering, noncompliance, the use of inappropriate language, dress code violations, minor classroom disruptions, and disrespectful behaviors and other similar minor infractions of school rules. School officials shall only request SRO assistance when necessary to protect the physical safety of staff, students, or others in the school environment.

a. Searches. The SRO shall not conduct or participate in searches of students or their belongings in school disciplinary investigations, unless their assistance is requested by school personnel to maintain a safe and secure school environment.

b. Interrogations. The SRO will not be involved in questioning of students initiated and conducted by school personnel in disciplinary matters unless requested by the school personnel to maintain a safe and secure school environment. If the SRO's presence is requested under these circumstances, the SRO shall confine his or her involvement to what is reasonably necessary to protect the safety and security of members of the school community and shall not lead the investigation or actively question students.

5. Joint Law Enforcement and School Discipline Investigations. In cases where school disciplinary investigations and law enforcement investigations into criminal activity overlap and relate to matters affecting health or safety (e.g., when both the school administration and SRO are investigating matters related to the presence of drugs or weapons on campus), it may be appropriate for school administrators and SROs to work in tandem. In such events, the criminal investigation takes precedence over school disciplinary issues. In such circumstances, the SRO shall be mindful of and clarify his or her role as a law enforcement officer conducting a law enforcement investigation when interviewing student witnesses, particularly students suspected of criminal wrongdoing. The SRO shall also adhere to all appropriate laws and standards governing law enforcement investigations and not assume that laws and standards that govern school disciplinary investigations will also apply to him or her in the course of conducting a criminal investigation.

6. Confidentiality; Access to Student Records. The SRO shall comply with all applicable laws, regulations, and TCSBE policies, including but not limited to laws, regulations and policies regarding access to confidential student records, provided that SROs shall under no circumstances be required or expected to act in a manner inconsistent with their duties as law enforcement officers. The SRO may have access to confidential student records or to any personally identifiable information of a TCS student as defined in 34 CFR 99.3, only to the extent allowed under the Family Educational Rights and Privacy Act (FERPA) and applicable TCSBE policies and procedures. SROs shall not automatically have access to confidential student records or personally identifiable information in those records simply because they are conducting a criminal investigation involving a student or for general non-specific purpose. School officials may, however, share relevant confidential student records and personally identifiable information contained in those records with SROs under any of the following circumstances:

a. The SRO is acting as a "school official" (as it relates to accessing student records) as defined in 34 CFR 99.31 because he or she is exercising a function that would otherwise be performed by school personnel and has legitimate educational interests in the information to be disclosed. For example, a SRO may be authorized to review the Behavior Intervention Plan of a student with a disability if the principal

or designee has requested the SRO's assistance in deescalating physical conflicts and ensuring the physical safety of the student and others when the student becomes involved in interpersonal conflicts.

b. The SRO has written consent from a parent or eligible student to review the records or information in question.

c. The principal or designee reasonably determines that disclosure to the SRO without parental consent is necessary in light of a significant and articulable threat to one or more person's health or safety.

d. The disclosure is made pursuant to a valid subpoena or court order, provided that advance notice of compliance is provided to the parent or eligible student so that they may seek protective action from the court, unless the court has ordered the existence or the contents of the subpoena or the information furnished in response to the subpoena not be disclosed.

e. The information disclosed is "directory information" as defined by TCSBE Policy 6.14, and the parent or eligible student has not opted out of the disclosure of directory information.

f. The disclosure is otherwise authorized under FERPA, its implementing regulations, and applicable TCS policies and procedures.

7. Communication between SROs and Principals. The SRO is expected to meet with the school principal and members of the administrative team designated by the principal on a regular basis, both formally and informally, to discuss school safety concerns, duties and responsibilities.

8. Development of School Safety Plans. The SRO shall report any safety concerns to the school principal and or designee and shall confer with the school principal to develop plans and strategies to prevent and/or minimize dangerous situations on or near the campus or involving students at school-related activities. The school principal will contact any other school system personnel who should be involved in these discussions.

9. SRO Orientation, Annual SRO Summit and On-going Guidance Sessions. The SRO shall attend all orientations, meetings, summits, and information and guidance sessions scheduled during the SRO's regular duty hours as requested by TPD and/or TCS in accordance with Article III, Paragraph 3 herein.

ARTICLE VI
Duties of TPD and TCS

1. Provision of Office Space and Access to School Community. The TCSBE, Superintendent, and school principals agree to provide to each full-time SRO:

a. Access to suitable accommodation at the school, which shall include a lockable room with limited access, telephone, desk, chair, computer and filing cabinet;
b. A radio for use on campus;
c. Keys to the assigned school; and
d. Reasonable opportunity to address students, teachers, school administrators, and parents about criminal justice, safety, and security issues relating to school-aged students.

2. Referrals to the SRO. Maintaining order in the school environment and investigating and responding to school discipline matters shall be the responsibility of the school administration. School administrators are expected to adhere to the student discipline procedures outlined in applicable state and federal law and Board policies. TCS shall refrain from involving the SRO in the response to student disciplinary incidents and the enforcement of disciplinary rules that do not constitute violations of law, except when necessary to support staff in maintaining a safe school environment. TCS shall provide training to school administrators regarding the role of the SRO and the appropriate involvement of the SRO in student matters that pose a threat to the safe school environment, at least on an annual basis. Such trainings shall include information on how to distinguish between the disciplinary infractions appropriately handled by school officials versus threats to school safety that warrant a referral to law enforcement.

3. Communications between SROs and Principals. School principals are expected to meet with SROs on a regular basis, both formally and informally, to discuss school safety concerns, duties and responsibilities. The TCSBE authorizes principals to report any crimes that occur on campus to the assigned SRO in compliance with all applicable state laws and TCSBE policies that require school officials to report criminal acts occurring on school grounds to law enforcement.

4. SRO Orientation, Annual SRO Summit and On-going Guidance Session. TCS shall coordinate an orientation for SROs to discuss an overview of the School Resource Officer Program and review TCS policies and procedures. TCS also shall host, in collaboration with TPD an annual summit of SROs and school administrators to discuss issues relevant to the School Resource Officer Program and operations. At least one administrator from each school with an assigned SRO shall attend the summit. In addition, TCS shall offer additional guidance sessions and resources to SROs on topics relevant to the School Resource Officer Program that may occur periodically during the school year, such as working with students with disabilities and special needs; student records and privacy issues; cultural competency and non-discriminatory administration of school discipline; positive behavior interventions and supports; restorative justice and alternatives to incarceration programs; and mediation and conflict resolution processes with students.

5. Data Collection and Reporting. TCS working in conjunction with SROs, shall maintain data listed in **Article III, Section 5** herein and other data on school-based discipline referrals that result in involvement with a SRO and/or law enforcement and review such data on an annual basis, including but not limited to the following information:

a. The name of the staff member taking the referral;
b. Detailed information to explain the circumstances that led to the referral, including a description of the conduct and the setting;
c. The name of the SRO or other law enforcement involved and any actions taken in the response to the incident;
d. Names and roles of school staff members involved in the response to the incident;
e. The date of the referral;
f. The name, race, ethnicity, sex, age, disability status, English Language Learner (ELL) status, and grade level of the students being referred and all other students involved in the incident;
g. Whether the referral to law enforcement was mandatory under G.S. 115C-228(g); and
h. A summary of the actions taken as a result of the incident (e.g. based upon the school administrator's knowledge, whether the student was questioned, searched or arrested on campus by law enforcement).

In addition, principals are expected to maintain documentation of all notifications received pursuant to G.S. 7B-3101 regarding juveniles who are alleged or found to be delinquent and shall preserve the confidentiality of such documentation In accordance with G.S. 115C-404.

6. Review of SRO Program. The Superintendent or his/her designee shall collect feedback from principals at least annually regarding the SRO program and provide feedback to TPD regarding the SRO program and the performance of SROs on an annual basis.

ARTICLE VII
Miscellaneous Provisions

1. Sex Offender Registry Checks. The parties acknowledge that the requirements of G.S. 115-C332.1 apply to this Agreement. TPD shall conduct an annual check of all sworn law enforcement officers assigned as SROs on the North Carolina Sex Offender and Public Protection Registration Program, the North Carolina Sexually Violent Predator Registration Program, and the National Sex Offender Registry. TPD certifies that no individual may provide services to TCSBE under this Agreement if he/she appears on any of the sex offender registries.

2. Relationship of Parties. TPD and TCSBE shall be independent contractors, and nothing herein shall be construed as creating a partnership or joint venture; nor shall any employee of either party be construed as employees, agents, or principals of any other party hereto. TPD maintains control over its personnel and any employment rights of personnel assigned under this Agreement shall not be abridged. Each party agrees to assume the liability for its own acts or omissions, or the acts or omissions of their employees or agents, during the term of this Agreement to the extent permitted under North Carolina law.

3. No Third Party Benefits. There are no third party beneficiaries to this Agreement. Nothing in this Agreement shall create or give to third parties any claim or right of action against TPD or a SRO.

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ARTICLE VIII
Term of the Agreement

This Agreement begins on August 1, 2015 and ends on June 30, 2016.

ARTICLE IV
Consideration

1. TCSBE will pay the amount of $ 128,932.01 (see appendix A for breakdown) salary allotment for two (2) SRO positions of which salary shall be paid $ 60,371.81 for the High School SRO and $ 68,560.20 for the Middle School SRO.

2. The Thomasville City Finance Department will send a financial statement each month to the finance officer of Thomasville City Schools to account for the SRO salary expenditures. The monthly statement will show the current month's salary expenditures and the total year-to-date SRO expenditures.

ARTICLE X
Insurance and Indemnification

1. The City of Thomasville will purchase and maintain in full force and effect for the term of this agreement a general comprehensive liability insurance policy of no less than $ 1,000,000 for any acts or omissions that occur or claims that are made during the term of the agreement. The Thomasville City Schools Board of Education shall be listed as an additional insured under such policy during the term of this Agreement.

2. TPD and TCS agree to hold the TCSBE its agents and employees free, harmless, and indemnified from risk against any and all claims suits, or causes of actions, including related costs or reasonable attorney fees, arising from or in any way out of the performance of the duties of the SROs or the SRO Program.

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IN TESTITOMY WHEREOF, the said parties have hereunto set their hands and seals to this Agreement, this the day and year first above written.

_____
Date

_____
Date

_____
Date

_____
Date

_____
Date

_____
Date

Pre-Audit Certificates

This agreement has been pre-audited by the City Finance Officer in the manner required by the Local Government Budget and Fiscal Control Act.

_____
Date

This agreement approved on motion of Councilman, _____,

seconded by Councilman, _____, and a vote of _____in

favor and _____ against.

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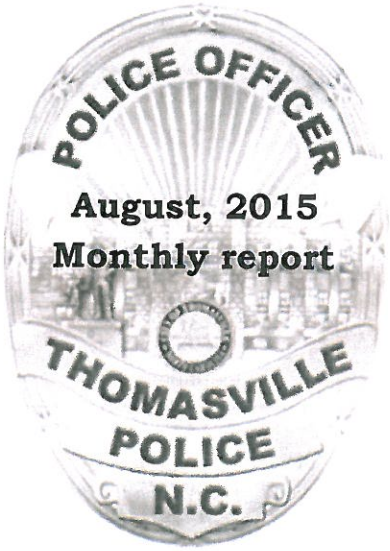
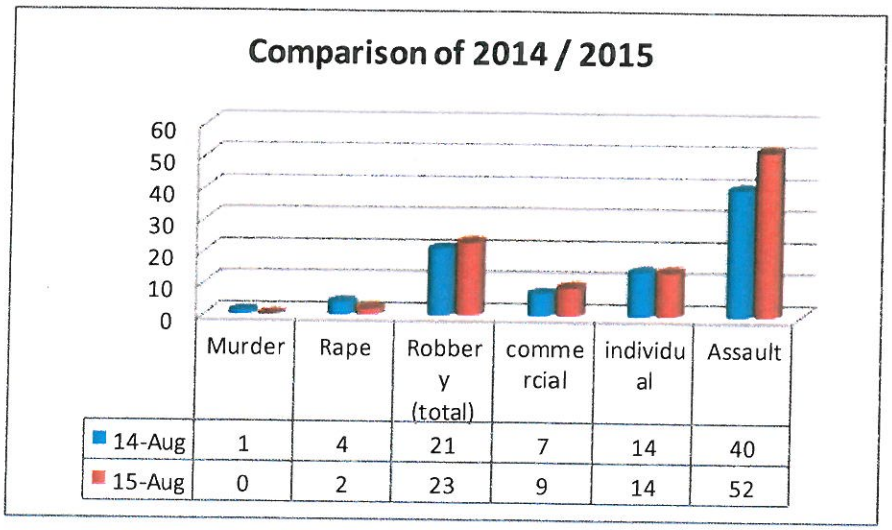
Appendix A: Salary and benefits

	Jonathan Regan		Chris Cantrell
Salary	$42,919.97		$48,907.76
(Includes 10%)			
Social Security	$2,661.04		$3,032.28
Medicare	$622.34		$709.16
Law Retirement	$3,068.78		$3,496.90
Hospital Insurance	$6,523.44		$6,523.44
Life Insurance	$63.00		$63.00
401(k)	$2,146.00		$2,445.39
Workers Comp	$1,588.04		$1,809.58
Longevity	$429.20		$1,222.69
Uniform allowance	$350.00		$350.00
TOTAL	$60,371.81		$68,560.20

TOTAL	$128,932.01





	Murder	Rape	Robbery (total)	commercial	individual	Assault
14-Aug	1	4	21	7	14	40
15-Aug	0	2	23	9	14	52

UCR <u>offenses</u> for the Month of August, 2015

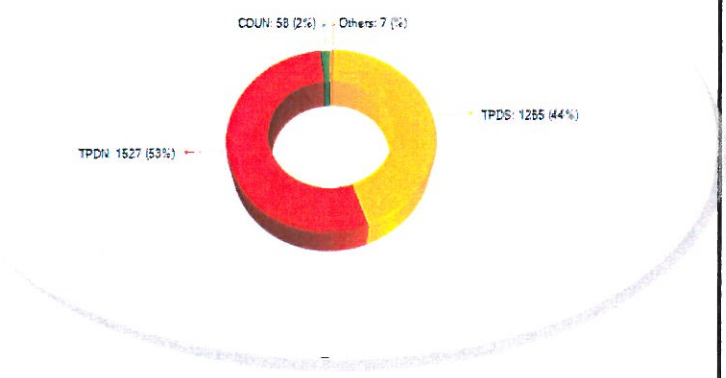
At the end of August, City-wide preliminary totals for Index Offenses were (0 %) compared to the first eight months of 2014. <u>Violent crimes</u>, i.e. Murder, Rape, Robbery, & Assault; increased (**17** *%*), and <u>Property crimes</u>, i.e. Burglary, Larceny, Auto Larceny and Arson; decreased (*-1 %*) compared to the first eight months of 2014.

- Individual totals of the Violent Crimes categories for August of 2014 compared to August of 2015:
  - ⇒ Murders unchanged 0 to 0 (*0%*).
  - ⇒ Rapes unchanged 0 to 0 (*0 %*) .
  - ⇒ Robberies – overall robberies unchanged 3 to 3 (*0 %*) with commercial robberies increased 0 to 3 (**100** *%*), and individual robberies decreased, 3 to 0(*-100 %*).
  - ⇒ The number of assaults increased from 2 to 4, (**100 %**).
- Individual totals of the Property Crimes categories for August of 2014 compared to August of 2015:
  - ⇒ Overall Burglaries unchanged 22 to 22 (*0* **%**) with residential decreased 15 to 10 (*-5 %*) with non-residential increased from 2 to 5 (**150** %) and commercial cases increased 6 to 4 (**40 %**).
  - ⇒ Total larceny cases increased from 71 to 80 (**13 %**).
  - ⇒ Reported auto theft decreased from 14 to 2 (*- 86 %*).
  - ⇒ Arsons unchanged from 0 to 0, (**0** %) .

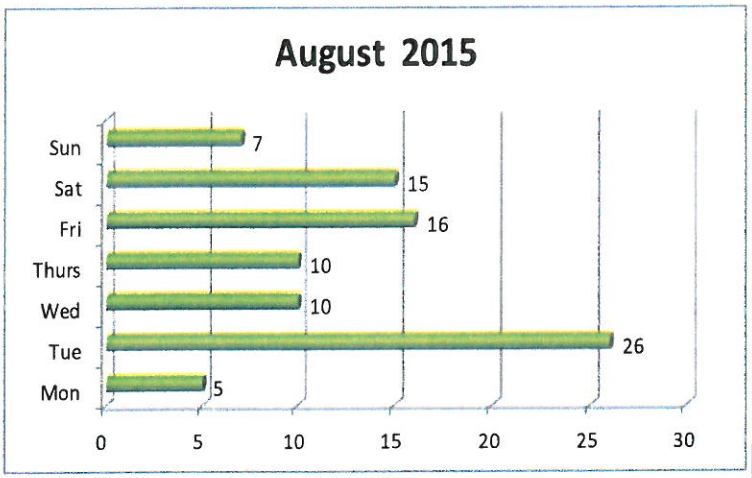
UCR <u>arrest</u> offenses for the Month of August, 2015

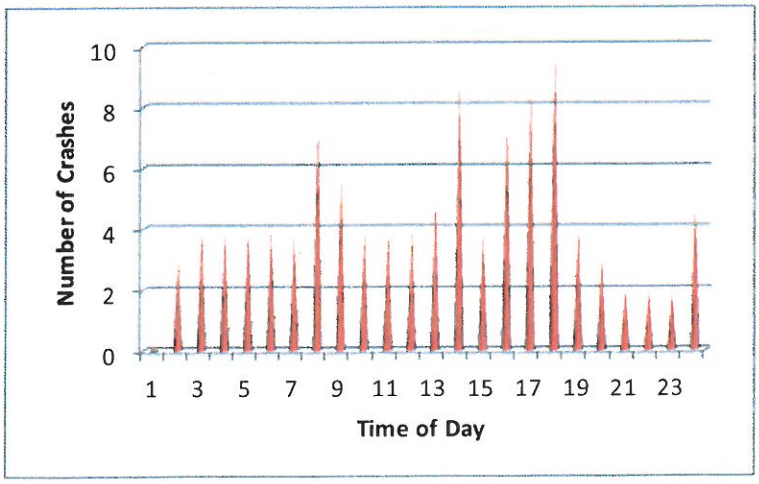
- Overall, for the first eight months, Violent Crime arrests increased (**12** %) and Property Crime arrests increased (**25** %).
- August 14 compared to August 15 saw Violent Crime arrests increased from 7 to 8 (**14 %**) and Property Crime arrests increased from 38 to 55 (**45 %**).
  - ⇒ Arrests for burglary increased 6 to 7 (**17 %**); residential unchanged from 5 to 5 (**0** %).
  - ⇒ Arrests for larceny increased from 32 to 48 (**50** %).

Calls for Service by District



Traffic Safety





Professional Standards Division

Complaint Type	# of Complaints
Rudeness/Unprofessional Behavior/Harassment	TOTAL— 7 Exonerated—6 Sustained—1
Improper Use of Force	TOTAL—1 Pending—1
Improper Towing	TOTAL — 1 Exonerated— 1
Total Complaints	9 **Exonerated—7** **Sustained—1** **Pending—1**

Departmental Update (s):

⇒ Once again the Desk Officer will do periodic foot patrols in the uptown area.

⇒ The school year has started off smoothly.

⇒ Two new work groups are formed:

- ⇒ Transition Team—to provide feed-back on the new PD design.
- ⇒ Criminal Intelligence Team—will coordinate and manage various criminal information.

⇒ The Departmental basketball team finished the church league 1 & 4 for the season.

⇒ We are working with Family Services to have a domestic violence vigil here in Oct. , more to come.