

AGENDA

**Personnel/Finance Committee Meeting
Tuesday, September 8, 2015, 10:00 A.M.
Boardroom, 2nd Floor, City Hall**

Committee Members: Chairman Raleigh York Jr., Ron Bratton, Scott Styers

Call to Order

Chairman Raleigh York Jr.

Approval of Minutes

August 4, 2015

- 1. Consideration of Adoption of CDBG Grant Project Ordinance**
- 2. Consideration of Water/Sewer Budget Amendment
Pilot Sewer Design**
- 3. Additions/Updates**
- 4. Adjournment**

A quorum of the council may be in attendance and may participate in the discussion, but not vote.

MINUTES

Personnel/Finance Committee Meeting
Tuesday, August 4, 2015, 10:40 A.M.
Boardroom, 2nd Floor, City Hall

PRESENT: Mayor Joe G. Bennett; and Council Members: Chairman Raleigh York, Jr.; Ron Bratton; Neal Grimes; Jackie Jackson; Joe Leonard; Pat Shelton; Scott Styers; City Manager Kelly Craver; Finance Director Tony Jarrett; Public Services Director Morgan Huffman; and Barney W. Hill.

Chairman York called the meeting to order. Ron Bratton made a motion to approve the minutes of June 2, 2015; Scott Styers seconded the motion. The minutes were approved.

1. Consideration of 2015/2016 Budget Amendment to Reappropriate Continuing Contracts/Balances

Tony went over in detail the line items provided to committee in the budget amendment. He made note of a correction to be made on page 2, changing "sewer hookup incentive" to "WWTP Improvements." The dollar figure was correct.

The request to reappropriate funds for projects either not completed or continuing into the next budget year was moved to briefing. The correction in description will be made before briefing.

2. Consideration of 2015 JAG Project Ordinance

Tony explained the request to recognize and appropriate a 2-year Justice Assistance Grant in the amount of \$11,324. The funds will be used to buy equipment for the police department.

The JAG Project Ordinance was moved to briefing.

3. Consideration of Resolution of Support Support of Redistricting Reform

Jackie had to step out to take a call and was not present for the discussion.

The item was moved to briefing where it may be discussed by everyone.

4. CLOSED SESSION – PERSONNEL

No action was taken in closed session.

5. Additions/Updates

None.

6. Adjournment

With no further business to come before the committee, the meeting was adjourned.

CITY OF THOMASVILLE
Grant Project Ordinance

BE IT ORDAINED by the Thomasville City Council that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following Grant Project is hereby adopted:

Section 1. The project authorized is the CDBG Project N. A. I. Grant Project described in the work statement contained in the Grant Agreement between this unit and the North Carolina Department of Commerce and the budget contained herein.

Section 2. The officers of this unit are hereby directed to proceed with the Grant Project within the terms of the funding agreement, the rules and regulations of the North Carolina Department of Commerce and the budget contained herein.

Section 3. The following revenues are anticipated to be available to complete this project:

065-9610-322-0610	CDBG Building Reuse Grant	\$120,000.00
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Section 4. The following expenditures are anticipated to be available to complete this project:

065-9610-524-7300	Construction Rehabilitation	\$120,000.00
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Section 5. The Finance Officer is hereby directed to maintain within the Grant Project Fund sufficient specific detailed accounting records to provide the accounting to the grantor agency required by the grant agreements and federal and state regulations.

Section 6. Requests for funds should be made in an orderly and timely manner as funds are obligated and expenses incurred.

Section 7. The Finance Officer is directed to report timely on the financial status of each project element in Section 4 and on the total revenues received or claimed.

Section 8. The Budget Officer is directed to include a detailed analysis of past and future costs and revenues on this Grant Project in every budget submission made to this Council.

Section 9. Copies of this Grant Project Ordinance shall be made available to the Budget Officer and the Finance Officer for direction in carrying out this project.

ADOPTED this 21st day of September, 2015

Mayor

ATTEST:

City Clerk

Budget Amendment

To: City Manager
From: Finance Director *TJ*
Date: 8/25/2015
Re: 2015-2016 Water/Sewer Fund Budget Amendment

The Water & Sewer Fund Budget needs to be amended to appropriation additional funds for Pilot Water Lines Project design engineering. The engineering fees for this project exceed original estimates of \$118,512.00. This amendment will use all the funds for manhole relining for the fiscal year.

**WATER & SEWER FUND
 DECREASE APPROPRIATION**

030-7096-572-4501	Professional Services	\$ 90,000.00
030-7096-572-5400	Maint./Const. Insurance	\$ 8,150.00
030-7097-572-5400	Water Plant Insurance	\$ 5,000.00
030-7098-572-5400	Waste Plant Insurance	\$ 5,000.00
Total		\$108,150.00

INCREASE APPROPRIATION

030-7096-572-4504	Engineering Services	\$108,150.00
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